



SELECTSAVER SERVICE  
GUIDE AND CLIENT AGREEMENT

10 December 2018

SOPHISTICATED  
INVESTING  
MADE EASY



“The SelectSaver Service can be a great way for beginner investors to dip their toes into investing, as it doesn’t take much to get started.”



# CONTENTS



|                                    |    |
|------------------------------------|----|
| Welcome to the SelectSaver Service | 4  |
| Features and Benefits              | 5  |
| How the SelectSaver Service works  | 6  |
| Fees and costs                     | 7  |
| Frequently asked questions         | 8  |
| How to invest                      | 11 |
| Client Agreement                   | 11 |
| Forms for the SelectSaver Service  | 16 |



# WELCOME TO THE SELECTSAVER SERVICE

## Kick start your savings with the SelectSaver Service

The SelectSaver Service provides a portal to a diversified investment solution into our sister company Clarity Funds Management Limited (**Clarity**) with no minimum portfolio balance requirements. You, with your financial adviser, choose to invest in the Clarity Diversified Income Fund; or the Clarity Diversified Growth Fund; or a combination of the two.

The SelectSaver Service can be a great way for beginner investors to dip their toes into investing, as it doesn't take much to get started.






With no minimum portfolio balance, you have flexibility and easy access to your money in the funds chosen. You also have the satisfaction in knowing that any returns on your savings over the long term allow your money to build, creating wealth over time.

This guide and client agreement explains everything you need to know about using the SelectSaver Service.

## The SelectSaver Service at a glance

|  |   |
|--|---|
| <b>Investment options</b>              | With the help of your financial adviser, you can either choose to invest in the: <ul style="list-style-type: none"><li>&gt; Clarity Diversified Income Fund; or</li><li>&gt; Clarity Diversified Growth Fund; or</li><li>&gt; a combination of the two.</li></ul>   |
| <b>Portfolio rebalancing</b>           | Automatically rebalanced by us annually in April, in accordance with the current weightings selected by you.  |
| <b>Minimum portfolio balance</b>       | There is no minimum portfolio balance.  |
| <b>Additional lump sum investments</b> | There is no minimum additional lump-sum investment. To make an additional lump-sum investment, simply complete a request form (available from your financial adviser).  |
| <b>Cash holding account</b>            | <p>Each year in April, your total portfolio balance will be rebalanced to your chosen fund mix, which includes a 1% cash holding.</p> <p>The cash holding account portion of your portfolio will retain 1% of the value of each deposit in cash, to allow for fees to be deducted. While in an investor's cash holding account, funds earn a competitive interest rate.</p> <p>If the cash holding account portion of your portfolio is insufficient to allow for fees to be deducted, your portfolio will be rebalanced to your chosen fund mix.</p> |
| <b>Regular deposits</b>                | <p>There is no minimum regular deposit.</p> <p>Made by direct debit on a fortnightly, monthly or quarterly basis. Your regular deposits will be held in your cash holding account and invested in your chosen fund mix each month.</p> <p>1% of the value of each deposit in cash will be retained in your cash holding account. While in an investor's cash holding account, funds earn a competitive interest rate.</p>   |
| <b>Partial withdrawals</b>             | <p>To make a partial withdrawal, simply complete a request form (available from your financial adviser).</p> <p>We will arrange to sell sufficient holdings of your chosen investment option to allow your requested withdrawal to be paid. The process to withdraw your funds will normally take between 7 and 10 days, however, in some cases may take longer.</p>  |
| <b>Switching</b>                       | <p>To make a switch from one chosen fund mix to another, simply complete a request form (available from your financial adviser).</p> <p>Completed switch requests will be made on the next available unit price. Switches will be treated as a withdrawal request from one Fund and a subsequent application into another Fund.</p>   |



|  |  |
|--|--|
|   | <p><b>No minimum portfolio balance required</b></p> <p>By using the SelectSaver Service you do not need a minimum amount when investing into the Clarity Diversified Income Fund, Clarity Diversified Growth Fund or a combination of the two.</p> |
|   | <p><b>Ability to invest long-term</b></p> <p>The longer you invest, the more likely you will be able to weather low market periods.</p>  |
|   | <p><b>Simple and efficient management of your portfolio</b></p> <p>We use funds administration platform Aegis Limited (<b>Aegis</b>) to administer your investments.</p>   |
|   | <p><b>Tax-effective investments</b></p> <p>Each Clarity Fund is a Portfolio Investment Entity (<b>PIE</b>). Investing in a PIE can provide tax advantages relative to direct investment for some investors.</p>                                    |
|  | <p><b>Security and commitment</b></p> <p>To safeguard your investments, independent custodian Investment Custodial Services Limited (<b>ICSL</b>) holds them on your behalf.</p>   |





# HOW THE SELECTSAVER SERVICE WORKS

## Compare the fund mix options below to find the right one for you

The cash holding account portion of your portfolio will retain 1% of the value of each deposit in cash, to allow for fees to be deducted. While in an investor's cash holding account, funds earn a competitive interest rate. If the cash holding account portion of your portfolio is insufficient to allow for fees to be deducted, your portfolio will be rebalanced to your chosen fund mix.

| Clarity Diversified Income Fund   |  | Clarity Diversified Growth Fund   |  |
|---|--|---|--|
|   |  |   |  |
| <b>Diversified Income</b>   | <b>Blended Income</b>  | <b>Blended Growth</b>   | <b>Diversified Growth</b>  |
| Fund Mix  |  |   |  |
| 100% Diversified Income Fund  | 60% Diversified Income Fund<br>40% Diversified Growth Fund   | 30% Diversified Income Fund<br>70% Diversified Growth Fund  | 100% Diversified Growth Fund   |
| Portfolio Profiles  |  |   |  |
| <p><b>75% Income 25% Growth</b></p>   | <p><b>50% Income 50% Growth</b></p>  | <p><b>25% Income 75% Growth</b></p>   | <p><b>10% Income 90% Growth</b></p>  |
| Invests In  |  |   |  |
| Mainly invests in fixed interest assets and cash with a relatively small exposure to shares.  | Invests in a similar proportion of fixed interest and cash, and share assets.  | Mainly invests in shares with a relatively small exposure to fixed interest assets.   | Mainly invests in shares.  |
| Investor Description  |  |   |  |
| This allocation may be suitable for those investors who are willing to accept a higher risk than bonds and cash deposits and who desire income from their investment. | This allocation may be suitable for those investors seeking an income from their diversified investment, who are comfortable with some risk in the short-term to achieve a higher level of long-term return. | This allocation may be suitable for those investors who want a diversified investment and are comfortable with an exposure to shares that will provide a long-term return for taking some risk in the short-term. | This allocation may be suitable for those investors who want a diversified exposure to shares and are comfortable with a higher risk in the short-term for improved longer term returns. |
| Indicative range of returns p.a.*   |  |   |  |
| 1.1% to 5.0%  | 0.1% to 6.5%   | -1.4% to 10.5%  | -1.9% to 11.6%   |
| Probability of loss in any one year   |  |   |  |
| 17%   | 22%  | 30%   | 31%  |

\* Returns are forecast over a 10 year period, after fees and before tax. These are as at 31 May 2020 and are subject to change.

More information about the Clarity Diversified Income Fund and Diversified Growth Fund can be found in the Clarity Funds Product Disclosure Statement at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)



You will be charged fees for using the SelectSaver Service. Fees will be deducted from your cash holding account. If the cash holding account portion of your portfolio is insufficient to allow for fees to be deducted, your portfolio will be rebalanced to your chosen fund mix.

## Regular service charges

### SelectSaver Service Fee:

This fee of 0.20% p.a. covers the provision of system administration, custodian and management costs for the SelectSaver Service.

The SelectSaver Service Fee is inclusive of any GST.

### Adviser Service Fee:

The SelectSaver Service does not charge any adviser service fee. An Adviser Service Fee is paid to your financial adviser for providing personalised financial advice and/or monitoring your portfolio. This can be charged as a percentage of the value of your portfolio up to 0.50% p.a. as agreed with your financial adviser.

The Adviser Service Fee is inclusive of any GST.

Both the SelectSaver Service Fee and the Adviser Service Fee (where the Adviser Service Fee is a percentage) are calculated on the daily value of your portfolio and deducted from your cash holding account quarterly, in arrears.

## Other charges

### Fund Manager Fees:

Fees are charged in the Funds. These fees are detailed in the Clarity Funds Product Disclosure Statement available from your financial adviser or at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)

Fees and charges may vary from time to time, at our discretion. You will be given 30 days' notice of any change. The custodian reports will give you regular information showing the fees and expenses actually charged. For more information see "Frequently asked questions" on page 8 for more details.



## FREQUENTLY ASKED QUESTIONS

### Who provides the SelectSaver Service?

Select Wealth Management Limited  
Level 1, 87 Hurstmere Road  
Takapuna, Auckland 0622

PO Box 33-1106  
Takapuna, Auckland 0740  
Telephone number:  
0800 653 000 or +64 9 308 1509

Email address:  
info@selectwealth.co.nz

### Who else is involved?

The following parties are involved in providing the SelectSaver Service:

| Function             | Name   | Role   |
|----------------------|--|--|
| Custodian            | Investment Custodial Services Limited (as nominee for AEGIS Limited) | Holds investments on behalf of investors as custodian and bare trustee   |
| Select Administrator | AEGIS Limited  | Provides funds administration and reporting services for the SelectSaver Service, including all cash management, trading and reconciliation services |
| Investment Manager   | Clarity Funds Management Limited                                     | Clarity makes decisions about investment strategy and the assets held within the relevant Fund.  |

For more information about who else is involved in the Clarity Diversified Income Fund and Clarity Diversified Growth Fund can be found in the Clarity Funds Product Disclosure Statement available from your financial adviser or at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)







## Who can invest?

Applications to invest using the SelectSaver Service will only be accepted for individual and joint investors physically present in New Zealand able to meet all application requirements.

Trusts, Estates, Partnerships, Companies and other entities are not able to use the SelectSaver Service. For other Select Wealth Management Limited investment options talk to your financial adviser.

## What are the risks of investing?

The Manager of the Clarity Diversified Income Fund and Clarity Diversified Growth Fund is Clarity Funds Management Limited. All investments have a degree of risk. The value of your financial products may go down as well as up. You may not achieve the returns you expect and may not get all of your investment back.

The significant risk that arise from using the SelectSaver Service is:

|                              |  |
|------------------------------|--|
| <b>Service provider risk</b> | If any parties named on page 8 involved in the operation of the service fail to perform their obligations, there is a risk that this could adversely affect investors. |
|------------------------------|--|

Other risks in using the SelectSaver Service include:

- > receiving poor advice from your financial adviser, resulting in a proposed investment solution that does not align with your objectives; and
- > errors by Select Wealth Management Limited in loading client details including their investment portfolio.

Further information about the risks of investing in the Clarity Diversified Income Fund and Diversified Growth Fund can be found in the Clarity Funds Product Disclosure Statement available from your financial adviser or at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)

## Does the SelectSaver Service have conflicts of interest?

|                                  |  |
|----------------------------------|--|
| <b>Related party investments</b> | By using the SelectSaver Service you invest money into the Clarity Diversified Income Fund; the Clarity Diversified Growth Fund; or a combination of the two. These Funds are managed by a related party namely our sister company Clarity. Fund management fees will be charged on these investments and paid to Clarity. We ensure that the fees charged are on arm's length basis, and that the performance of the Funds is subject to regular review and monitoring. |
|----------------------------------|--|



## What tax will I pay?

Taxes may affect your returns using the SelectSaver Service. Your tax obligations will differ according to the nature of the investments. You are responsible for meeting any tax obligations that arise.

Each Clarity Fund is a Portfolio Investment Entity (**PIE**). The amount of tax you pay is based on your Prescribed Investor Rate (**PIR**). To determine your PIR, go to [www.ird.govt.nz/toii/pir/workout](http://www.ird.govt.nz/toii/pir/workout). If you are unsure of your PIR, we recommend you seek professional advice or contact the Inland Revenue Department.

As the Clarity Funds are both PIE funds, PIE tax will be deducted from the cash portion of your portfolio, at the PIR you provided on your application. If the cash portion of your portfolio is not sufficient to allow your tax to be deducted, units of the Funds you invest in may be sold to cover your tax liabilities. This is managed as part of the automatic rebalancing of your portfolio by us annually in April.

Resident Withholding Tax (**RWT**) or other taxes will be deducted from income in your portfolio by the custodian and remitted to Inland Revenue on your behalf with reference to your IRD number.

We calculate the taxable income on your investments in accordance with the latest tax rules, and for each investor, provide an end-of-year report that is clear and easy to understand. It is important to advise us immediately if your tax residency changes, your RWT status alters or your PIR changes.

## How to make a complaint?

If you have a dispute about the SelectSaver Service, you can contact:

Select Wealth Management Limited  
Level 1, 87 Hurstmere Road  
Takapuna, Auckland 0622

PO Box 33-1106  
Takapuna, Auckland 0740

Telephone number:  
0800 653 000 or +64 9 308 1509

Email address:  
[info@selectwealth.co.nz](mailto:info@selectwealth.co.nz)

If your dispute cannot be resolved by us, you may refer it to:

The Insurance and Financial Services Ombudsman (IFSO)  
Level 8, Shamrock House  
79-81 Molesworth Street  
Wellington

PO Box 10-845  
Wellington 6143

Telephone number:  
0800 888 202

Email address:  
[info@ifso.co.nz](mailto:info@ifso.co.nz)

There is no cost to you in referring a complaint to the IFSO.

## Do income distributions apply?

Information about income distributions can be found in the Clarity Funds Product Disclosure Statement or at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)

## What information will I get?

Information about the SelectSaver Service can be found in the Client Agreement.

Information about the Funds and Clarity can be found in the Clarity Funds Product Disclosure Statement and at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz)

### Annual tax reports

For the end of each financial year, you will receive an annual tax report summarising the tax position for your portfolio. This is prepared in accordance with the latest tax rules and is designed to help you and/or your tax adviser prepare your annual tax return.

### Custodian reports

You will receive six-monthly reporting directly from the Custodian detailing any investments held by them on your behalf.



Talk to your financial adviser about the suitability of using the SelectSaver Service and to obtain the Clarity Funds Product Disclosure Statement.

If you don't currently use a financial adviser, call us on 0800 653 000 and we'll put you in touch with someone who can help.

## CLIENT AGREEMENT

### Important Information for all investors

If you are investing by using the SelectSaver Service, you are required to read the Clarity Funds Product Disclosure Statement at [www.clarityfunds.co.nz](http://www.clarityfunds.co.nz).

Your financial adviser can discuss with you which of the investment options available through the SelectSaver Service are suited to your particular goals and risk profile. You make all the investment decisions acting on the advice of your financial adviser. We act on these instructions. Any financial advice provided to you by your financial adviser is independent of the SelectSaver Service and Select Wealth Management Limited is not responsible or liable for any financial advice given by them.

You appoint Select Wealth Management Limited to provide the SelectSaver Service to you and we arrange for a Custodian to hold the assets on your behalf and to operate your Account in accordance with this agreement.

The Custodian, Investment Custodial Services Limited (**ICSL**), holds investments on behalf of investors as bare trustee and nominee, and arranges for the sale or realisation of any investment as instructed by the investor. You authorise Select Wealth Management Limited to appoint the Custodian to hold money and securities on your behalf, on terms and conditions agreed between them.

You agree that the Custodian shall not be liable to any extent for the provision of the SelectSaver Service including, but not limited to, any loss that you suffer as a result of a breach by the Custodian of its obligations under this Agreement.

The information contained in this guide and client agreement was prepared by Select Wealth Management Limited. Consequently, neither the Custodian nor the Select Administrator can guarantee the accuracy of the information in this document and do not accept responsibility for the accuracy, completeness, distribution or use of the information in this guide and client agreement, or any further information supplied by any party in relation to the SelectSaver Service.

The Custodian has been appointed by Select Wealth Management Limited for an initial period of 5 years from 22 June 2015. The agreement will continue unless terminated by either 90 days written notice by either party following expiry of the initial term or alternatively at any time;

- > on 30 days written notice on either party committing a material breach of the agreement which cannot or has not been remedied; or
- > immediately if either party ceases or threatens to carry on all or substantially all of its business, the defaulting party becomes insolvent, a receiver or statutory manager is appointed, or the party is liquidated.

Upon termination of the Custodian, Select Wealth Management Limited is required to appoint another appropriate party to hold investments on behalf of investors.

Neither the Custodian, Select Wealth Management Limited (including officers and employees of Select Wealth Management Limited), the Select Administrator, the Investment Manager of the underlying Funds, nor any other person, gives any guarantee in relation to money invested by using the SelectSaver Service. Further, no party gives any guarantee as to the performance or appropriateness of any investment, or for the accuracy of any information contained in the disclosure documents of the Funds offered or makes any representation about any of the investments available by using the SelectSaver Service.

Investors should note that the value of their investments can rise and fall depending on market conditions. This is beyond the control of the Custodian, Select Wealth Management Limited and the Select Administrator.



Select Wealth Management Limited, Select Administrator, Custodian or another financial institution may be required to request certain information from you (for example, in order to comply with with AEOI and CRS requirements), which you will be required to provide. This information may, in turn, be provided to the New Zealand Government or foreign governments, or tax authorities.

Select Wealth Management Limited, Select Administrator, Custodian or another financial institution may also be required to withhold tax on some portion of any payment (distribution or otherwise) made to an investment portfolio, if such information is not provided, or if payments are made to certain foreign financial institutions that have not entered into a similar agreement with a foreign government or tax authority.

The Custodian and Select Wealth Management Limited accept no responsibility for the business, circumstances or financial condition of any other party involved with Select Wealth Management Limited and the Funds available through it. The Custodian and the SelectSaver Service accept no responsibility for advising investors of any information coming to their attention regarding any party or investment by using the SelectSaver Service.

Neither the Custodian nor Select Wealth Management Limited has made or is making any offer of the Funds available by using the SelectSaver Service, nor are they acting as the agent or partner of the Investment Manager of the underlying securities.

The Investment Manager of the Funds available by using the SelectSaver Service are not responsible for the accuracy or completeness of any information contained in this guide and client agreement, and does not endorse, recommend or accept any responsibility for the custody, administration or reporting services being offered by Select Wealth Management Limited and the Custodian, nor do they endorse, recommend or accept any responsibility for Select Wealth Management Limited or the Custodian themselves.

Neither the Custodian nor Select Wealth Management Limited provides a personalised financial adviser service in the SelectSaver Service.

Any investment in an underlying Fund does not represent either a deposit with or a liability of the Investment Manager of the underlying Fund, their subsidiaries or related companies, and (except where expressly provided for in the relevant Clarity Funds Product Disclosure Statement) no Investment Manager of any underlying Fund and none of their respective subsidiaries and related companies guarantee the repayment of capital, payment of income, or the performance of any underlying Fund.

Any investment in a Fund is subject to investment and other risks that could involve delays in repayment and loss of income or principal invested.

You are encouraged to read through this guide and client agreement in full and ask your financial adviser if you have any questions about any aspect of the SelectSaver Service.

## Your right to privacy

Personal information on all the SelectSaver Service investors is held by Select Wealth Management Limited and the Select Administrator's data storage providers, including cloud-based data storage providers (whether in New Zealand or elsewhere).

Your personal information is collected for the purpose of maintaining and administering your portfolio and for conducting market research, data processing, and statistical analysis activities, and promotion of investment services managed by or promoted by the Select Administrator and Select Wealth Management Limited. In the course of undertaking these activities, it may be necessary to transfer data to third parties who provide such services to us. We may also monitor and screen your portfolio for anti-money laundering and counter financing of terrorism purposes, for fraud and crime detection purposes and for tax purposes. Your information may be given to the New Zealand Government and foreign governments where we believe disclosure is required to comply with regulatory and other requirements.

Select Wealth Management Limited and Select Administrator will take reasonable steps to keep such information secure. When appropriate, and for the purposes of ongoing investment requirements, Select Wealth Management Limited and the Select Administrator



will provide this information to the Custodian, their officers, their advisers and their agents. Your financial adviser can access the online database and obtain information about your investments. To ensure the information about you held on the database is secure, each financial adviser is issued with a confidential password, which must be entered before any information can be accessed.

You have the right, subject to certain limitations in the Privacy Act, to see any personal information relating to you, and to request that it be corrected if you think that any detail is wrong. On request, Select Wealth Management Limited and the Select Administrator will give you the name and address of any person or organisation to which your personal information has been provided.

Should you have any concerns about how your personal information is being used in relation to the SelectSaver Service, please contact your financial adviser or Select Wealth Management Limited.

## Ending the Agreement

### You end the agreement

You may terminate your agreement to use the SelectSaver Service at any time by providing two days' notice in writing. As soon as is practicable after receiving your termination notice, Aegis the Select Administrator, on behalf of the SelectSaver Service, will start disposing of your portfolio assets and organising the payment of the proceeds to you, less any fees, charges and taxes. In all cases, the holdings will be realised and paid to your nominated bank account.

It will normally take seven to ten working days to realise your portfolio, however in some cases may take longer. Please ensure you read the Clarity Funds Product Disclosure Statement to obtain more information about fixed terms and other potential delays. When you request the closure of your portfolio, the custodian is required to deduct all final taxes from your portfolio for the period that you have been invested since the end of the last tax year. They will retain some of your funds in your portfolio until the tax position can be finalised. All residual amounts will be paid to you, when the tax position has been finalised.

You may terminate your investment by using the SelectSaver Service at any time without penalty from the SelectSaver Service. The usual SelectSaver Service and Adviser Service Fees are payable up to the termination date.

### We end the agreement

Select Wealth Management Limited may terminate this Client Agreement for using the SelectSaver Service by giving you at least 30 days' written notice. You will be able to provide instructions during the notice period to either transfer your funds to another provider or have them paid to your nominated bank account. Once the notice period has expired, the SelectSaver Service will, as soon as is practicable, start disposing of your portfolio investments and organising payment of the proceeds, less any fees, charges and taxes, to your nominated bank account.



## GLOSSARY

|                                |  |
|--------------------------------|--|
| <b>AEOI</b>                    | Automatic Exchange Of Information. AEOI aims to reduce global tax evasion through the sharing of information on tax residents of participating countries/jurisdictions. There are two reporting standards under AEOI. These are the Foreign Account Tax Compliance Act (FATCA) and the Common Reporting Standard (CRS).  |
| <b>Bare Trustee</b>            | The term used to describe the passive role played by the Custodian in holding investments in the names of investors.   |
| <b>CRS</b>                     | Common Reporting Standard. The CRS is a global standard for the collection and exchange of information between tax jurisdictions.  |
| <b>FATCA</b>                   | Foreign Account Tax Compliance Act. United States of America (US) legislation that requires foreign financial institutions (outside of the US) or their Governments to enter into an agreement with the US Internal Revenue Service to report certain information about the accounts of US persons.  |
| <b>Fund(s), Clarity Fund</b>   | Clarity Diversified Income Fund or Clarity Diversified Growth Fund, as the context may apply.  |
| <b>IRS</b>                     | United States of America Internal Revenue Service.   |
| <b>The SelectSaver Service</b> | Us or we.  |
| <b>Tax Residency</b>           | <b>For individuals:</b><br>Each country/jurisdiction has its own rules to define tax residency. Generally, your jurisdiction of tax residency is the country where you have a permanent place of abode. Special circumstances may cause you to be resident elsewhere or resident in more than one country at the same time.  |
| <b>TIN</b>                     | Tax ID Number. The number assigned to an individual by a government (NZ/foreign) that is used to uniquely identify a person/organisation for tax purposes.   |
| <b>US Person</b>               | <ul style="list-style-type: none"><li>&gt; US citizens</li><li>&gt; US tax residents (including Green Card holders)</li><li>&gt; certain non-US entities that are controlled by US tax residents or US citizens, and</li><li>&gt; certain financial institutions that are 'non-participating'.</li></ul> <p><b>Please note:</b> If you are not a tax resident of the US but you were born in the US, or you are a naturalised US citizen, please refer to "Special requirements for the United States", below.</p> <p><b>Special requirements for the United States</b><br/>If you were born in the US and/or you are a US citizen, but you are not a US tax resident, we require you to provide the relevant documentary evidence as specified below:</p> <p>Evidence of your citizenship or nationality in a country other than the US (e.g., a non-US passport or other government-issued identification) <b>AND</b> a copy of your Certificate of Loss of Nationality of the US OR provide a signed and dated explanation of:</p> <ul style="list-style-type: none"><li>&gt; why you do not have such a certificate; or</li><li>&gt; why you did not obtain US citizenship at birth</li></ul> <p><b>For more information about Foreign Tax, please refer to the IRD website <a href="http://www.ird.govt.nz">www.ird.govt.nz</a></b></p> |

# IDENTITY AND ADDRESS VERIFICATION



Under the Anti-Money Laundering and Countering Financing of Terrorism Act 2009 and Select Wealth Management Limited's own compliance requirements, verification of identity and residential address is required. This will be done electronically.

You will need to provide a current copy of your NZ passport or NZ driver's licence, AND you need to consent to the following conditions:

- > I consent to Select Wealth Management Limited collecting, using and disclosing my personal information to verify any information that I have provided (or information that they may collect from other sources) with third parties and third-party databases, including government agencies (for example, NZ Transport Authority or Department of Internal Affairs) for the purposes of fraud prevention or the Anti-Money Laundering and Countering Financing Terrorism Act 2009.
- > I understand that if I disclose my personal information to Select Wealth Management Limited they will disclose this information to a credit reporting agency. They may hold my information on their database and use it for providing credit reporting services and for any other lawful purpose, and they may disclose my information to their subscribers for the purpose of credit checking or debt collection or any other lawful purpose.

**We may also need to ask you to provide further documentation or information to complete your application.**







## FINANCIAL ADVISER USE ONLY

### Application Checklist

---

- Investor(s) details completed
- Bank account verification details provided
- IRD number and fee details completed
- Source of funds completed
- Investment options completed
- Declaration signed
- Copy of investor(s) NZ passport or NZ driver's licence provided
- Citizenship/Tax residency information provided
- All mandatory questions completed (if unsure what these are, please contact the Select Client Administration Team)

#### **To submit an application form:**

Please complete pages 17 - 22





Applications for the SelectSaver Service will only be accepted for individual or joint applicants physically present in New Zealand.

## Individual details – principal investor

|  |                      |
|--|----------------------|
| Title*   | Physical address*    |
| <input type="text"/>   | <input type="text"/> |
| First name(s)*   | <input type="text"/> |
| <input type="text"/>   | <input type="text"/> |
| Last name*   | Home phone           |
| <input type="text"/>   | <input type="text"/> |
| Date of birth*   | Mobile phone         |
| <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>D D M M Y Y Y Y | <input type="text"/> |
|  | Occupation           |
|  | <input type="text"/> |

### Identity and address verification

Please include a copy of your NZ passport OR NZ driver's licence to enable us to verify your identity and residential address electronically. Refer to the guidance information on page 15.

Country(ies) of citizenship\*

### Country(ies) of tax residency\*

Please list all the countries where you are a tax resident.

For each country (except New Zealand), you will need to provide a Tax ID Number (TIN). If a TIN is not available for that country, select the appropriate reason (A, B or C).

**Reason A:** The country of which I am a tax resident does not issue a TIN to its residents

**Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation in the box below)

**Reason C:** The domestic law of the country of which I am a resident does not require the collection of a TIN

| Country of tax residence | Tax ID Number (TIN)  | Enter Reason A, B or C if no TIN available | If you have selected Reason B, please provide an explanation |
|--------------------------|----------------------|--|--|
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |

Refer to the glossary on page 14

ALL FIELDS MARKED WITH \* ARE MANDATORY AND MUST BE COMPLETED

## Individual details – joint investor (or authorised signatory)

|  |                      |
|--|----------------------|
| Title*   | Physical address*    |
| <input type="text"/>   | <input type="text"/> |
| First name(s)*   | <input type="text"/> |
| <input type="text"/>   | <input type="text"/> |
| Last name*   | Home phone           |
| <input type="text"/>   | <input type="text"/> |
| Date of birth*   | Mobile phone         |
| <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/><br>D D M M Y Y Y Y | <input type="text"/> |
|  | Occupation           |
|  | <input type="text"/> |

### Identity and address verification

Please include a copy of your NZ passport OR NZ driver's licence to enable us to verify your identity and residential address electronically. Refer to the guidance information on page 15.

Country(ies) of citizenship\*

### Country(ies) of tax residency\*

Please list all the countries where you are a tax resident.

For each country (except New Zealand), you will need to provide a Tax ID Number (TIN). If a TIN is not available for that country, select the appropriate reason (A, B or C).

**Reason A:** The country of which I am a tax resident does not issue a TIN to its residents

**Reason B:** I have not been issued a TIN by my country of tax residence (please include an explanation in the box below)

**Reason C:** The domestic law of the country of which I am a resident does not require the collection of a TIN

| Country of tax residence | Tax ID Number (TIN)  | Enter Reason A, B or C if no TIN available | If you have selected Reason B, please provide an explanation |
|--------------------------|----------------------|--|--|
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |
| <input type="text"/>     | <input type="text"/> | <input type="text"/>                       | <input type="text"/>   |

Refer to the glossary on page 14.

ALL FIELDS MARKED WITH \* ARE MANDATORY AND MUST BE COMPLETED

## Correspondence\*

Email address

If you provide an email address, you will receive all communications from Select Wealth Management Limited via email.

Tick this box if you would like to receive communications via the post instead of email.

Postal address

## Tax details

IRD number\*

Prescribed Investor Rate (PIR)\*

If this field is not completed, the highest % will be applied

 10.5%     17.5%     28%

Resident Withholding Tax rate (RWT)\*

If this field is not completed, the highest % will be applied

 10.5%     17.5%     30%     33%

If you are a New Zealand resident, are you RWT exempt?

If yes, please include a copy of the current exemption certificate

 Yes     No

## Bank account details

Name of account\*

The bank account must be in the investor's name

Bank account number\*

Provide a pre-printed deposit slip, bank statement, teller's slip, or cheque

## Payment instructions

Initial deposit

 \$

Direct credit to Investment Custodial Services Ltd. at  
**12-3113-0001150-02**

Source of funds\*

The origin and the means of funds at a transactional level, such as distribution of dividends, maturity of term deposit, closure of other investment, etc.

Regular deposit

Refer SelectSaver guide and client agreement

 Yes

 No

Please complete Direct Debit Authority

Amount

 \$

Date of first deposit

D D M M Y Y Y Y

Frequency

 Fortnightly

 Monthly

 Quarterly

ALL FIELDS MARKED WITH \* ARE MANDATORY AND MUST BE COMPLETED

## Investment options\*

|   | Diversified Income | Blended Income | Blended Growth | Diversified Growth |
|---|--------------------|----------------|----------------|--------------------|
| Clarity Diversified Income Fund   | 99%                | 59%            | 29%            | 0%                 |
| Clarity Diversified Growth Fund   | 0%                 | 40%            | 70%            | 99%                |
| Cash  | 1%                 | 1%             | 1%             | 1%                 |
| Invest my contributions in the option indicated across <b>(Please select one option only)</b> |                    |                |                |                    |

## Fees

Ongoing Adviser Service Fee p.a.

|  |   |
|--|---|
|  | % |
|--|---|

ALL FIELDS MARKED WITH \* ARE MANDATORY AND MUST BE COMPLETED

**Application and declaration by joint and individual applicants**

1. I hereby apply to use the SelectSaver Service.
2. I have detached this application from the current SelectSaver Service guide and client agreement (the guide and client agreement).
3. I confirm that I have read the guide and client agreement (in conjunction with the Clarity Funds Product Disclosure Statement) and agree that this application is made subject to the terms and conditions of those documents, as applicable, and confirm the acknowledgements required of me under those documents.
4. I agree to be bound by the terms of the Custodian Agreement between Select Wealth Management Limited and the Custodian (Investment Custodial Services Limited) as if I were a party to that agreement. I also agree to the appointment of an administration manager by Select Wealth Management Limited.
5. I acknowledge that I make all investment decisions acting on the advice of my financial adviser.
6. I further acknowledge that no personalised financial adviser service has been received from Select Wealth Management Limited or the Custodian. Any advice I receive is from a financial adviser and that financial advice is not provided as part of the SelectSaver Service.
7. I agree to provide Select Wealth Management Limited with any information they request relating to my involvement in the SelectSaver Service and agree to notify Select Wealth Management Limited of any changes to such information.
8. I agree to advise Select Wealth Management Limited immediately if my tax residency changes, my Resident Withholding Tax status alters or my Prescribed Investor Rate changes.
9. I hereby authorise Select Wealth Management Limited to rebalance my portfolio on an annual basis to ensure that the portfolio remain in line with the current weightings.
10. I consent to the receipt by my financial adviser of fees and other benefits within the range described in the guide and client agreement under the section entitled 'Fees and costs'.
11. I have received details of the fees applicable at the time of application, the range of which is discussed in the guide and client agreement from my financial adviser prior to signing this application and agree to the payment of those fees.
12. I confirm that I have received a copy of the Clarity Funds Product Disclosure Statement relating to the investments that I have selected.
13. To the best of my knowledge, all information provided to Select Wealth Management Limited is complete and accurate. I will notify my financial adviser as soon as any of this information changes. I acknowledge that the information contained in this application may be shared with the IRD and that the IRD may then exchange this information with the tax authorities of other countries/jurisdictions in which I may be tax resident.

**Authority by joint and individual applicants**

I authorise, appoint and direct Select Wealth Management Limited as my agent and the Custodian as my bare trustee/nominee:

1. To invest amounts available for in accordance with the investment options and proportions nominated and described in the guide and client agreement.
2. To hold the investments in the name of the Custodian or its nominee.
3. To deduct or pay from my cash holding account (as applicable):
  - > fees, charges and expenses (including taxation amounts) as described in the guide and client agreement (as amended from time to time) as required by law,
  - > amounts payable to me pursuant to a withdrawal request.
4. To sell or otherwise deal with assets of my account in the nominated drawdown proportions or in accordance with the guide and client agreement, including:
  - > to meet withdrawal requests
  - > to top up my cash holding to pay fees
  - > to effect (at the discretion of Select Wealth Management Limited) a compulsory withdrawal where:
    - Select Wealth Management Limited reasonably believes that I have failed to provide information required to be provided under the Custodian Agreement, or
    - a fund I have selected ceases to be available through the SelectSaver Service
  - > to effect switches
  - > on termination of Select Wealth Management Limited or the SelectSaver Service.
5. To receive all notices (including notices of meetings and rights offers) in respect of any assets of my account and to deal with those notices (including to exercise any voting powers) as Select Wealth Management Limited determines.
6. Where I have provided my email address in this application, I agree that Select Wealth Management Limited can send me information about my investments electronically for which I can opt out at any time.
7. To receive all distributions and other benefits from the investments and deal with them in accordance with my instructions.
8. In addition to these specific authorisations, to administer the SelectSaver Service and to otherwise act in accordance with the guide and client agreement and the Custodian Agreement and as required by law.

Principal investor signature

Date

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

D D M M Y Y Y Y

Joint investor (or authorised signatory) signature

Date

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|

D D M M Y Y Y Y

**Financial adviser's declaration**

I have given the investor(s) appropriate advice and the essential information they need to make an informed decision regarding these investments.

I have provided the investor(s) with a copy of the Clarity Funds Product Disclosure Statement.

I have met with the above individual(s) and have personally collected a copy of their current NZ passport or NZ driver's licence which they have supplied for electronic identification verification purposes.

Financial adviser's name

Financial adviser's agency number

Financial adviser's signature

Date

|                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

D D M M Y Y Y Y

## Individual details

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| Title                | First name(s)        | Last name            |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Home phone           | Mobile phone         |                      |
| <input type="text"/> | <input type="text"/> |                      |

## Authority to accept Direct Debits. (Not to operate as an assignment or agreement).

|  |   |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|--|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="checkbox"/> New Portfolio | If existing portfolio, portfolio number | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|--|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|

### Account details

|                               |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|-------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Name of account to be debited | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| <input type="text"/>          | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Bank                          | Branch               |                      | Account number       |                      |                      |                      | Suffix               |                      |                      |                      |

Please complete the Bank/branch number, account number and suffix of account to be debited and attach either a pre-printed bank deposit slip, bank statement or tellers slip.

To: The Manager (please print full postal address)

|                |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|----------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Bank/Branch    | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Address/PO Box | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |                      |
| Town/City      | <input type="text"/> |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|                | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|                | Authorisation code   |                      |                      |                      |                      |                      |                      |                      |                      |                      |

### Customer authorisation

I/We authorise you until further notice in writing to debit my/our account with you all amounts which Investment Custodial Services Limited (hereinafter referred to as the Initiator) the registered Initiator of the above Authorisation Code, may initiate by Direct Debit.

|                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Authorised Signatory | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|                      |                      | D                    | D                    | M                    | M                    | Y                    | Y                    | Y                    | Y                    |                      |
| Authorised Signatory | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
|                      |                      | D                    | D                    | M                    | M                    | Y                    | Y                    | Y                    | Y                    |                      |

### Bank use only

|  |               |             |            |            |  |  |  |  |
|--|---------------|-------------|------------|------------|--|--|--|--|
| Approved   | Date received | Recorded by | Checked by | Bank Stamp |  |  |  |  |
| <table border="0"> <tr><td colspan="2">0160</td></tr> <tr><td>02</td><td>98</td></tr> </table> | 0160          |             | 02         | 98         |  |  |  |  |
| 0160   |               |             |            |            |  |  |  |  |
| 02   | 98            |             |            |            |  |  |  |  |

**Conditions of this Authority to accept Direct Debits****1. The Initiator:**

- 1.1. Will provide notice either:
  - 1.1.1. in writing; or
  - 1.1.2. by electronic means, including SMS and email, where the Customer has provided prior written consent to the Initiator.
- 1.2. Has agreed to give advance notice of the net amount of each Direct Debit and the due date of the debiting at least 2 calendar days (but not more than 2 calendar months) before the date when the Direct Debit will be initiated.
  - 1.2.1. The advance notice will include the following message:  
Unless advice to the contrary is received from you by (date\*), the amount of \$ ..... will be directly debited to your Bank account on (initiating date\*).

\*This date will be at least two (2) days prior to the initiating date to allow for amendment of Direct Debits.
- 1.3. Alternatively, the Initiator undertakes to give notice to the Acceptor of the commencement date, frequency and amount at least 10 calendar days before the first Direct Debit is drawn (but no more than 2 calendar months).
  - 1.3.1. Where the Direct Debit System is used for the collection of payments which are regular as to frequency, but variable as to amounts, the Initiator undertakes to provide the Acceptor with a schedule detailing each payment amount and each payment date.
  - 1.3.2. In the event of any subsequent change to the frequency or amount of the Direct Debits, the Initiator has agreed to give advance notice of at least 30 days before the changes comes into effect. This notice must be provided either:
    - (a) in writing; or
    - (b) by electronic mail where the Customer has provided prior written consent to the Initiator.
- 1.4. May initiate a Direct Debit on my/our account when authorisation is received from me/us in accordance with the terms and conditions agreed between me/us and the Initiator of each amount to be debited from my/our account.
  - 1.4.1. Notice will be sent of the net amount of each Direct Debit and the due date of debiting after receiving authorisation from me/us under clause 1.4 but no later than the date the Direct Debit will be initiated.  
This notice must be provided either:
    - (a) in writing; or
    - (b) by any other means which provides a verifiable record of the initiated transaction and where the Customer has provided prior written consent to the Initiator.
  - 1.4.2. Where the notice is in writing it must include the following message:  
"The amount \$ ..... was directly debited to your Bank account on (initiating date)."
  - 1.4.3. Where the notice is provided by other means:
    - (a) the Initiator should hold prior written consent of those means of providing notice; and
    - (b) the notice should provide a verifiable record of the initiated transaction and include the amount and initiating date of that transaction.
- 1.5. May, upon the relationship which gave rise to this Instruction being terminated, give notice to the Bank that no further Direct Debits are to be initiated under the Instruction. Upon receipt of such notice the Bank may terminate this Instruction as to future payments by notice in writing to me/us.
- 1.6. May rely on this authority to debit a different bank account upon receipt of instructions from the customer via a bank to which their account has been transferred.

**2. The Customer may:**

- 2.1. At any time, terminate this Instruction as to future payments by giving written (or by the means previously agreed in writing) notice of termination to the Bank and to the Initiator.
- 2.2. Stop payment of any Direct Debit to be initiated under this Instruction by the Initiator by giving written notice to the Bank prior to the Direct Debit being paid by the Bank.
- 2.3. Where no advance notice is provided under clause 1.4 a variation to the amount agreed between the Initiator and the Customer from time to time to be Direct Debited had been made without notice being given in terms of clause 1.4 above, request the Bank to reverse or alter any such Direct Debit initiated by the Initiator by debiting the amount of the reversal or alteration of Direct Debit back to the Initiator through the Initiator's Bank PROVIDED such request is made not more than 120 days from the date when the Direct Debit was debited to my/our account.

**3. The Customer acknowledges that:**

- 3.1. This Instruction will remain in full force and effect in respect of all Direct Debits passed to my/our account in good faith notwithstanding my/our death, bankruptcy or other revocation of this Instruction until actual notice of such event is received by the Bank.
- 3.2. In any event this Instruction is subject to any arrangement now or hereafter existing between me/us and the Bank in relation to my/our account.
- 3.3. Any dispute as to the correctness or validity of an amount debited to my/our account shall not be the concern of the Bank except in so far as the Direct Debit has not been paid in accordance with this Instruction. Any other disputes lie between me/us and the Initiator.
- 3.4. Where the Bank has used reasonable care and skill in acting in accordance with this Instruction, the Bank accepts no responsibility or liability in respect of:
  - 3.4.1. the accuracy of information about Direct Debits on Bank statements; and
  - 3.4.2. any variations between notices given by the Initiator and the amounts of Direct Debits.
- 3.5. The Bank is not responsible for, or under any liability in respect of the Initiator's failure to give notice in accordance with clauses 1.1 to 1.4. nor for the non-receipt or late receipt of notice by me/us for any reason whatsoever. In any such situation the dispute lies between me/us and the Initiator.
- 3.6. Where notice given by the Initiator in terms of clause 1.4 to the debtor responsible for the payment shall be effective. Any communication necessary because the debtor responsible for payment is a person other than me/us is a matter between me/us and the debtor concerned.

**4. The Bank may:**

- 4.1. In its absolute discretion conclusively determine the order of priority of payment by it of any monies pursuant to this or any other Instruction, cheque or draft properly signed by me/us and given to or drawn on the Bank.
- 4.2. At any time terminate this Instruction as to future payments by notice in writing to me/us.
- 4.3. Charge its current fees for this service in force from time to time.
- 4.4. Upon receipt of an "authority to transfer form" signed by me/us from a bank to which my/our account has been transferred, transfer to that bank this Authority to Accept Direct Debits.



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